

ST. CHARLES FRIENDS OF BIRTHRIGHT POLICIES

1. It is requested and expected that all active members of St. Charles Friends of Birthright ("Friends") shall attend at least two membership meetings a year and/or volunteer to work at least one fundraiser a year. If unable to attend meetings, providing artistic talent, computer knowledge, etc., will satisfy the attendance/volunteering requirements.
2. Upon death of a member of Friends, the Sunshine chairperson shall have a single red rose in bud vase sent to funeral parlor or home of deceased member. The Treasurer shall send a \$50.00 memorial donation to Birthright of St. Charles in deceased member's name. (Notification of Treasurer and Sunshine chairperson is necessary.)
3. Upon the death of a member's spouse, child, parent, grandchild, or sibling, the Treasurer shall make a \$25.00 donation to Birthright of St. Charles in memory of member's deceased family member. (notification of Treasurer and Sunshine chairperson is necessary.)
4. Get well or sympathy card shall be sent to member in event of illness of member or death of family member. (Notification of Sunshine chairperson is necessary.)
5. Friends shall absorb expense of new member's Precious Feet pin.
6. Members shall pay current replacement cost of Precious Feet pin.
7. An appropriate gift shall be given to the retiring president. (\$35 value is recommended)
8. A small gift of recognition shall be given to the event chairperson(s). (A single presentation red rose is traditional.)
9. A calendar of events for the upcoming year shall be published at the Executive Board/Executive Committee's first meeting of the year. The calendar shall verify all dates and locations for major fundraisers. Dates for these events shall be set by the current Executive Board.
10. Executive Board/Executive Committee shall approve any change in pricing and locations for all Friends activities and events.
11. The Nell Kirchner Award is presented each year to someone showing a devotion and dedication through their time, talents, and/or service to Birthright of St. Charles and the pro-life cause. There are no specific qualifications for the award; it can be given to a member of Friends or another individual deserving of the honor. The procedure for choosing the recipient of the Nell Kirchner Award is outlined in a separate document maintained by the Vice-President of Friends.
12. Each fundraiser chairperson should inventory useable items for the next fundraiser. They should prepare notes for use by future fundraising committees.
13. Friends' designs used on invitations, programs, etc. shall not be used at will by other organizations.
14. Friends' mailing lists shall not be released to other organizations.
15. Use of Friends' equipment and supplies shall be used for Friends' fundraisers only.

16. All Birthright design branding requirements shall be followed and observed, as appropriate, in all Friends' of Birthright fundraising events and publicity for these events. Observance shall be validated by the Friends' Publicity Chairperson or the Executive Director of Birthright.
17. Whenever an item is donated to Friends of Birthright for sale or auction at a Friends' fundraiser, the donor shall supply an estimated value of the item for tax purposes. Only the donor can provide this information and indeterminate values such as "priceless", "delectable" are unacceptable. For handmade or homemade items, only the cost of materials (not time) may be considered when determining the estimated value.
18. The President shall appoint the following Committee Chairpersons: Publicity, Sunshine, Membership, Historian, Mailing List, Fundraiser(s), Bylaws and Policies and Nominating.
19. A description of the duties and responsibilities of the officers and chairpersons shall be updated by outgoing officers and chairpersons and provided to newly elected officers and appointed chairpersons each year.

Policies were reviewed and revised January 2012.

Policies were reviewed with no changes January 2013.

Policies were reviewed and revised January 2015.

Policies were reviewed with no changes January 2016.

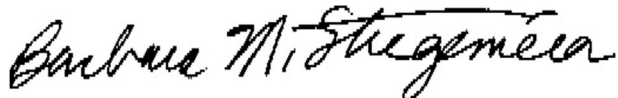
Policies were reviewed and revised March 2017

Policies were reviewed and revised November 2019


Policies were reviewed and revised January 2021

Bylaws and Policies Committee: **Joyce Cain, Mary Dean Glosier, Molly Reilly**

These Policies were adopted by vote of the membership on the 11th day of February, 2021



President

Attest 

Secretary

